

Inspector Name:		Date & Time:	
Facility / Bay No:		Shift / Dept:	
Dock Manager:		Weather Conditions:	

Instructions: Use this checklist to verify compliance and safety protocols across your loading dock infrastructure. Mark **OK** if condition is satisfactory, or **FAIL** if an issue is identified. Action any failed parameter immediately.

1. PHYSICAL ENVIRONMENT & INFRASTRUCTURE

Inspection Item	OK	FAIL	Notes / Action Taken
Dock Levelers, Plates & Boards Check for cracks, warping, lip function, structural issues, and fluid leaks in hydraulic levelers.	☐	☐	
Housekeeping & Floor Conditions Floors are dry, clean, and completely free of oil spills, debris, banding straps, or pallets.	☐	☐	
Illumination & Lighting Verify interior bay lighting, external trailer spot-lights, and overhead task-lights are functioning.	☐	☐	
Guardrails & Edge Protection Ensure standard handrails, safety chains, or barriers are installed securely on exposed dock drops (4ft+).	☐	☐	
Dock Seals & Cushions Inspect for tearing, loose mounting, or structural failures that let in external environmental hazards.	☐	☐	

2. VEHICLE CONTROL & COMMUNICATION

Inspection Item	OK	FAIL	Notes / Action Taken
Vehicle Restraints & Chocks Automatic restraints engage securely, or mechanical wheel chocks are applied properly before loading.	☐	☐	
Signal Lights & Communication Systems Red/Green internal and external traffic light signaling systems work in proper sequence.	☐	☐	
Trailer Jacks (Nose Cones) Trailer stabilizers or jacks are placed on uncoupled trailers to prevent nose-heavy tipping.	☐	☐	

3. EMERGENCY & LIFE SAFETY EQUIPMENT

Inspection Item	OK	FAIL	Notes / Action Taken
Egress & Exit Paths All fire exits, egress routes, ladders, and stairs are unobstructed by staging cargo or pallets.	☐	☐	
Fire Extinguishers & Spill Kits Fully charged, inspections up to date, clear visibility, and fully stocked spill neutralizer kits.	☐	☐	
Eye Wash Stations & First Aid Kits Stations are unobstructed, water flows clearly immediately, and first aid supplies are complete.	☐	☐	

⚠ COMPLIANCE NOTE: Loading dock environments are heavily governed by OSHA 29 CFR 1910.28 (Fall Protection) and 1910.176 (Handling Materials). Hazard controls, mechanical restraints, and pedestrian boundaries must remain strictly enforced. Any critical infrastructure failures require tagging out the affected bay immediately.

Inspector Signature	Supervisor / Auditor Signature
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